

# MINUTES OF THE REGULAR COUNCIL MEETING

of the TOWN OF BASSANO

held in the Community Hall Meeting Room, MONDAY, JAN. 14/07.

Meeting called to order at 7:05 P.M. by Mayor John Kuhn.

Council members present: Mayor John Kuhn, Councillors, Audrey Wilcox, Ed Maurer, Kyle Marks, Rick Doherty, Les Schmidt, Ken Andrejcin, Jerry Neighbour, CAO.

Minutes recorded by Dawn Huckerby, Admin Assistant.

## Notice of Retirement – Jerry Neighbour

Jerry submitted his letter of retirement effective June 30, 2008.

Councillor Maurer thanked Jerry for his many years of dedicated service to the Town and its residents.

## Delegations

### Travis Peters – Bassano Fire Department

The Bassano Fire Department elected new officers for 2008.

Fire Chief - Travis Peters

Deputy Chief - Ryan Barlow

Captians, Shaun Steidel & Scott Beddows

Secretary/Treasurer - Val White.

Travis gave a report on the Fire Department operations.

- The Department personnel will do review of their training and upgrade where necessary.
- Inventory of the equipment and supplies will be completed and recorded.
- It was suggested that a cell phone be purchased and used by the person in charge in order to contact the Fire Department for general inquiries, etc.
- The Department will hold their meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month.
- The firemen will be paid quarterly for their meetings and fire calls and a list of attendance will be submitted for remuneration.

### **#1 ANDREJECIN – ELECTION OF OFFICERS – FIRE DEPT.**

Moved that Council approve the election of the Fire Department personnel as follows:

Fire Chief – Travis Peters, Deputy Chief – Ryan Barlow, Captains – Shaun Steidel & Scott Beddows. Carried.

Council agreed to the purchase a cell phone for the Department use.

## Dan McDonald – Public Works Foreman

Dan gave a lengthy report on the operations of Public Works.

- Several water and sewer lines are in need of repair or placement. In particular, waterline replacement on 6<sup>th</sup> Ave. between 3<sup>rd</sup> and 4<sup>th</sup> Street. Sewer line repair on 3<sup>rd</sup> Ave. between 2<sup>nd</sup> and 3<sup>rd</sup> Street.
- Several sidewalks need repair. The Town has had no work done for some time due to the lack of availability of contractor.
- The Pool will require repairs for one more season including work on the basin and painting.
- The Town is in need of a new truck, possibly a ¾ ton in order to accommodate the flusher and other equipment more effectively.
- Water Treatment Plant operating satisfactorily. Dan and Tim rotate weekends for on call at the plant.
- An on call schedule for the workers should be set up to include other issues such as snow removal, cemetery work, etc. with a minimum of 3 hours overtime.
- There are upcoming conferences to be held in water treatment operations that would be beneficial to attend

General Discussion followed.

## Items of Concern

### Vehicle Fuel Record

Mayor Kuhn has requested that a log book be placed in all vehicles to record the fuel supply including dates and fills. The record is to be brought into the office at the end of each month.

### Dog Impoundment

It was suggested that we have an animal policy in place to deal with dogs that are impounded and what procedures are to be followed.

**#2 ANDREJCIN – WTP COURSES**

Moved that Council authorize Dan McDonald and/or Tim Gourlay to attend educational courses as required. Calgary – Feb. 5/08. Banff – Mar. 11/08 Lethbridge – April 22-24/08 and Edmonton May 13 & 14/08. Carried.

Tim Gourlay – Water Treatment Plant

Tim gave a detailed report on the plant operations. The plant needs some valves repaired and have been ordered through EC&M. The water quality i.e. color and odor has been a concern for some time now. The water is discoloured due to organics mixing with the chlorine. The water is tested daily and monitored. The Town is also required to send in weekly samples to the Provincial Lab for testing. All tests have come back satisfactory.

Discussion.

It was suggested that a report be placed in the paper to inform the Town residents.

D'Arcy Harmacy – Recreation/Tourism Coordinator

D'Arcy was unable to attend meeting and submitted a report on his activities. He will attend an upcoming meeting.

**#3 DOHERTY – MINUTES**

Moved that Council adopt the minutes of the regular meeting held Dec. 10/07 as circulated. Carried.

**#4 ANDREJCIN – FINANCIAL STATEMENT**

Moved that Council adopt the financial statement for the month ended November 30/07. Carried.

**#5 ANDREJCIN – FINANCIAL STATEMENT**

Moved that Council adopt the financial statement for the month ended December 31, 07. Carried.

Bills & Accounts

List of cheques attached. #20071151 - #20071195 & #20080001-#20080077.

**#6 SCHMIDT – BILLS & ACCOUNTS**

Moved that Council approve payment of the bills and accounts except the account of Evergreen Implements. Carried.

**#7 WILCOX – A/P EVERGREEN IMPLEMENTS**

Moved that Council approve payment of the account of Evergreen Implements in the amount of \$250.82. Carried.

Correspondence

Letter dated Jan. 13/08 – Jerry Neighbour - Notice of Retirement.

Letter dated Jan. 13/08 – ATB Financial – Financial Services for the Town.

Letter dated Jan. 14/08 – Sharon Wells/Dennis Hunt – RTM House 818 – 4<sup>th</sup> Ave.

Letter dated Jan. 11/08 – County of Newell – Bylaw Enforcement.

Letter dated Jan. 07/08 – Annual Municipal Meeting – Feb. 5/08

Letter dated Dec. 19/07 – Telus Communications – Pedestals.

Letter dated Dec. 17/07 – Garry & Helga Morisseau – Deposit Refund for Lot 47, Block 28, Plan 021-1563.

Letter dated Dec. 28/07 – Alberta Municipal Affairs & Housing – Recovery Assistance for Flooding – May, 2007.

Notice dated Jan. 07/08 – Municipal Government Board – 2007 Equalized Assessment Appeal.

Report dated Dec. 13/07 – Physician's Report – Jean Gauthier return to full duty – Jan. 2/08.

Quote dated Jan. 08/08 – EC&M Electric – Valve Repair at Water Treatment Plant \$7,303.40.

Quote dated Dec. 17/07 – Benchmark Computers Services & Bassano Bldg Centre – Computer & Repairs – Cabinets, Water Treatment Plant.

Business from CorrespondenceSharon Wells/Dennis Hunt – RTM House – 818 – 4<sup>th</sup> Ave.

The house moved in next to Wells & Hunt's at 818 – 4<sup>th</sup> Ave. owned by Roy Eisler was discussed.

**# 8 – SCHMIDT – RTM HOUSE**

Moved by Council that the owner of 818 – 4<sup>th</sup> Ave. Close be notified in writing that an issue has been raised regarding the distance of the house to property line is not in compliance with the necessary 5 feet required to comply with current Land Use Bylaw and that the Town is currently looking into the situation. Carried.

Annual Municipal Meeting

The Annual Municipal Meeting will be held Feb. 5/08 and Council concur they will attend if their schedule permits.

Telus Communications – Pedestals – 9<sup>th</sup> Ave between 3<sup>rd</sup> & 5<sup>th</sup> Streets

Several pedestals have been installed at the back of the properties on 9<sup>th</sup> Avenue. Some of them are located part way across the property edges, interfering with a least two of the properties sold. Telus can relocate them but this will require extensive work and cost which would be the Town's expense. Estimated cost is \$20,000.00.

After discussion, it was decided to investigate other possible solutions.

Refund Land Deposit – Garry & Helga Morisseau**#9 SCHMIDT – DEPOSIT REFUND**

Moved that Council agree to refund the deposit of Garry & Helga Morisseau in the amount of \$1,950.00 on Lot 47, Block 29, Plan 021-1563 due to health reasons. Carried.

Water Treatment Upgrade**#10 WILCOX – W.T.P. IMPROVEMENTS**

Moved that Council approve the following improvements and repairs to the water treatment plant:

EC&M Electric – Repair Valves	\$7,303.40
Benchmark Computer – Computer	1,285.00
Bassano Bldg Centre – Cabinets	<u>2,173.00</u>

Carried. \$11,051.40

ATB Financial – Virginia Toly

Virginia submitted information about ATB interest in acquiring some of the Town's financial accounts. While the proposal has merit, the banking services were decided upon at the Organizational meeting held Oct. 23/07 with the Credit Union elected as the Town's financial institution.

A letter will be sent advising the ATB to submit a competitive proposal for 2009.

Ooslander, Steve & Sandra – RTM House – Plan 051-0383, Block 29, Lot 42**#11 MAURER – FINAL DRAWINGS**

Moved that Council approve the revised final drawings for Steve & Sandra Oostlander's RTM single family residence. Carried.

Other BusinessOperating Budget – Interim 2008**#12 MARKS – OPERATING BUDGET**

Moved that Council adopt the 2007 operating budget as the interim budget for 2008. Carried.

Tax Recovery Lands – Reserve Bid

Establishment of a reserve bid for the tax recovery land was reviewed and discussed at length.

**#13 – DOHERTY – RESERVE BID**

Moved that Council establish the reserve bid for the tax recovery land as follows:

- 1) W ½ lot 16, Block 7, Plan 3872T \$50,000.00
- 2) W ½ Lot 4, Block 3, Plan 3872T \$50,000.00 Carried.

Fire Department

The issues that have come forward concerning the Fire Department were discussed at great length.

**#14 KUHN – DISMISSAL**

Moved that Council advise Gord Barlow that he has been dismissed from the Bassano Fire Department and that his December wages be forfeited. Carried.

Bylaw Enforcement

Mayor Kuhn met with the County (Kevin Stephenson, Molly Douglass & Sheila Evans) to discuss Bassano's plans for employing a Community Peace Officer. Currently, the County has a contract with the City of Brooks for the entire County which includes all ten divisions. The County would be interested in what Bassano has to offer once a plan is formalized. Mayor Kuhn will draft a proposal and bring it to Council.

Sale of Lot 1, Block 4, Plan 961-2034 – Golf Course Subdivision

The above lot in which both parties (Mitchell & Therrien) are interesting in purchasing was discussed at length. Alternate procedures for sale of the lot were reviewed.

**#15 SCHMIDT – RESCIND MOTION**

Moved that Council rescind Motion #9 of Sept. 24/07 meeting regarding Sale of Lot 1, Block 4, Plan 961-2034. Carried.

**#16 SCHMIDT – LOT SALE**

Moved that Council set the selling price for Lot 1, Block 4, Plan 961-2034 at \$30,000.00 and that the lot be advertised for sale on a draw basis. Interested parties may submit applications for the draw. Carried.

**#17 MARKS – ADJOURN**

Moved by Council that the regular meeting of Jan 14/08 be adjourned at the hour of 11:25 P.M. Carried.

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MAYOR

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C.A.O.



