



## Tax Payment/ Penalty Information

**PAYMENT INQUIRIES:** Phone (403) 641-3788 Fax (403) 641-2585

Email: [townbass@telus.net](mailto:townbass@telus.net) Website: [www.bassano.ca](http://www.bassano.ca)

### METHODS OF PAYMENTS:

- **Telephone or internet banking** through your financial institution (your roll number is your account number). Please check to see if the Town of Bassano is listed as a valid payee with your financial institution.
- **In person at the Town Office** by cash, cheque or Interac. Please check with your financial institution to ensure your single transaction limit is sufficient.
- **Mail** – Please make your cheque payable to the Town of Bassano and enclose the bottom portion of the notice or record your roll number on your cheque.
- ***Credit Card payments are not accepted.***

### DUE DATE for tax payment is July 31st (end of business day), or

- A tax payment that is sent in the mail is deemed to have been received according to the **Canada Post date** stamped on the envelope. Please enclose the remittance advise with your payment.
- A tax payment that is made through a financial institution is deemed to have been received on the date stamped by the institution. If you are making your payment on the due date, please check with your financial institution to ensure you meet the deadline for same day payment.

### NOTE:

- Penalties are imposed under the authority of the Town of Bassano Bylaw # 672 , the Tax Penalty Bylaw, passed pursuant to the Municipal Government Act. This Bylaw is available to view on the Town's website.
- Receipts issued in acknowledgment of a cheque or other negotiable instrument shall be valid only when the amount of the cheque or instrument has been collected by the Town of Bassano (ie: taxes paid on time by cheque that are returned due to insufficient funds are not deemed to be received on time and will receive a penalty).
- Any property on which the taxes are in arrears is liable to the tax recovery proceedings specified in the Municipal Government act.
- Where taxes are paid by a mortgage company, the owner is responsible to ensure that the taxes are paid on time.
- An assessment complaint does not exempt you from paying taxes on time or from late payment penalties. If a complaint is successful, the adjustment will be applied to the tax roll. Refund requests must be made in writing.